

Faith Lutheran Church Wedding Packet



Dear Bride and Groom,

Congratulations on your upcoming wedding!

We are delighted you are considering Faith Lutheran Church as the venue for your wedding. Uniting couples in the presence of God is a joy and a privilege we honor and venerate. Our prayer is that your wedding day will be the beginning of a marriage in which Christ is center.

Every wedding is a unique and special event. To aid you in your wedding planning, we have prepared this packet to inform you of Faith Lutheran Church's wedding policies and procedures. Please read it carefully and contact us with any questions.

May God's presence go with you on your marriage journey,



Faith Lutheran Church Wedding Procedures

Scheduling:

In order to avoid scheduling conflicts, it is best we have your wedding date finalized and on the church calendar as soon as possible. Your wedding date will be finalized during (or soon after) your initial consultation with the Pastor.

Premarital Counseling:

Couples getting married at Faith Lutheran Church will be asked to commit to a minimum of three premarital counseling sessions with our Pastor. The Pastor will schedule three sessions (~90-120 minutes each) with you to prepare for your wedding ceremony. Other sessions may be scheduled if necessary.

During your first premarital counseling session, you will be asked questions from "PREPARE," a premarital counseling questionnaire and inventory designed to help engaged couples explore some common challenges in marriage.

During your second session, the Pastor will guide you in discussing the questionnaire. This discussion will set the foundation of open communication when challenges arise in your marriage.

During your third session, you and the Pastor will collaborate to plan a wedding ceremony that is uniquely yours; and discuss any further details.

Wedding Coordinator:

A Wedding Coordinator is available to provide assistance and answer any questions you may have at any point during your planning process. A "day-of" wedding coordinator can be present during your wedding to oversee vendor arrival, assist in set-up, pace the event timeline, direct photos, etc.

(Additional fee will apply for "day-of" wedding coordinator)

Ceremony:

Our Sanctuary is the pride of Faith Lutheran Church, and is a breathtaking backdrop for any wedding ceremony. The Sanctuary can accommodate 378 people on wooden pews, has vaulted ceilings, and warm natural lighting. Our complimentary Bridal Suite is immediately adjacent to the doors to the sanctuary. Our built in sound system will make sure that your vows are heard even from the very back pew. Our Pastor will work with you to create a unique and beautiful wedding ceremony.

(Sound/microphone system is available for an additional fee)

Reception:

Our Fellowship Hall is an ideal space for your wedding reception. The Fellowship Hall is connected to the Sanctuary via two sliding barn doors, and can accommodate up to 194 people, and has a permanent counter top perfect for a buffet line. During warmer months, the back doors can be opened to the patio to accommodate extra tables. The kitchen is directly adjacent and has a serving window that connects to the Fellowship Hall.

Faith Lutheran Church Wedding Policies

Alcoholic Beverages:

Alcohol is not permitted on Faith property - this excludes Holy Communion. Alcoholic beverages may not be served or consumed at any point while on Faith property. Any guest of the wedding who is intoxicated will be immediately removed from Faith property.

Smoking:

Smoking of any kind is not allowed anywhere on Faith property.

Grand Exit's:

Birdseed, rice, wheat, etc. may not be thrown outside of the church building. Please contact our wedding coordinator for ideas on alternative grand exit ideas.

Programs/Menus/Stationary:

Our receptionist is available to create wedding ceremony programs, menus, or any other stationary items at an additional cost. Please contact our receptionist with questions on stationery.

Decorations:

The Sanctuary and Fellowship Hall can be opened prior to your wedding for decorating depending on schedule. Decorations must not leave any damage or residue on any surface of the Sanctuary or Fellowship Hall. Any decorations must be taken down by the agreed upon deadline, and all church decorations must be replaced in their original position. You may be responsible for additional custodial charges if there are damages to the property or the space is not returned to its original state.

Dressing Rooms:

The Bridal Suite and Groom's Suite are available for the wedding party to get ready in. Faith Lutheran is not responsible for the safety of any items left in the Bridal/Groom's suite during the ceremony and reception.

Postponement/Cancellation:

If your wedding should need to be postponed or canceled, please notify the church office as soon as possible. Deposit may or may not be refunded at the discretion of the Pastor.

Additional Policies:

The Pastor reserves the right to refuse to perform the ceremony.
The Pastor of Faith Lutheran must be involved with the ceremony.

Faith Lutheran Church
Contact Information

Church Address
1300 Ferguson Drive
Great Falls, MT 59404

Office Hours
Tuesday-Friday
9:00am- 5:30pm
(Closed Noon-1pm for lunch)

Office Phone Number
(406) 454-1309

Email Address
faithlutheran.gtf@gmail.com

Pastor
Ken Waag
(406) 454-1309 x 1001
pastorkenwaag@gmail.com

Pastoral Assistant
Diane Lowry
(406) 454-1309 x 1005
pastoral.assoc13@gmail.com

Receptionist
Hannah Thomas
(406) 454-1309 x 1000
hannah.faithlutheran.gtf@gmail.com

Appointments with our staff can be made by contacting the receptionist via phone or email